

28 September 2004

Dear Councillor

**SCRUTINY COMMITTEE 2 – RESOURCES AND ENVIRONMENT**

A meeting of the Scrutiny Committee 2 Resources and Environment will be held at the Council Offices, London Road, Saffron Walden on Wednesday 6 October 2004 at 7.45 pm, or at the conclusion of the question and answer session, whichever is the earlier.

Yours faithfully

ALASDAIR BOVAIRD

Chief Executive

***Commencing at 7.30 pm, there will be an opportunity of up to 15 minutes for members of the public to ask questions and make statements subject to having given two working days prior notice***

**A G E N D A  
PART I**

- 1 Apologies for absence and declarations of interest.
- 2 Minutes of the meeting held on 7 July 2004.
- 3 Business Arising.
- 4 Flooding Control
- 5 Highways Gritting Policy – Essex County Council – All Members invited
- 6 Risk Management - Update
- 7 Reports from Internal Audit to be considered during 04/05
- 8 Performance Management Reporting for April to June 2004
- 9 BV Reviews 04/05 Environmental Health & Access to Services

- 10 Corporate Governance – Update
  - 11 To consider any matters arising from the meeting of the Transport Committee held on 8 September 2004.
  - 12 To consider any matters arising from the meeting of the Environment Committee held on the 14 September 2004.
  - 13 To consider any matters arising from the Resources Committee held on the 23 September 2004.
  - 14 To consider any matters to the committee by an individual Member.
  - 15 Any other business, which the Chairman considers to be urgent.
- To: Councillors H D Baker, C A Bayley, **S Flack**, M A Hibbs, R M Lemon, D J Morson, J P Murphy, S V Schneider and F E Silver.

Lead Officer: Ian Orton  
Committee Officer: Victoria Borges

#### **MEETINGS AND THE PUBLIC**

Members of the public are welcome to attend any of the Council's Committee meetings and listen to the debate.

You also have the opportunity to ask questions or make statements before meetings of the Council and the Licensing, Resources, Community and Leisure, Environment, Transport and Highways, Health and Housing and Scrutiny Committees. This 'question time' takes place immediately prior to the normal business of the meeting. You must give at least 2 working days notice if you intend to speak. Also, it would be helpful if you could let us know what the questions are, so that we can investigate the issue for you, if possible.

The agenda is split into 2 parts. Most of the business is dealt within Part I which is open to the public. Part II includes items, which must be discussed in the absence of the press or public, as they might deal with information, which is personal or sensitive for some other reason. You will be asked to leave the meeting before Part II items are discussed.

You are entitled to see any of the background papers that are listed at the end of each report.

If you want to inspect background papers or speak before a meeting please contact either Mick Purkiss on 01799 510430, Victoria Borges on 01799 510433, Maggie Cox on 01799 510369, Cathy Roberts on 01799 510434 or Peter Snow on 01799 510431 or by fax on 01799 510550